May 10th, 2023

To All,

Head of the Editorial Board of Hitotsubashi Journal

 Yasuhiro Otsuki

Call for Papers

Application for *Hitotsubashi Journal* AY2023 and 2024

*Hitotsubashi Journal* welcomes manuscripts to the upcoming issues for publication in AY2023 and 2024. Authors are asked to check out the submission guidelines on the webpage of each journal <https://www.hit-u.ac.jp/eng/about/publications/hitotsubashijournal.html> and submit the attached "*Hitotsubashi Journal* Application Form” (page 3 of this document) to the editors of each journal by e-mail.

1. Schedule for publication and submission

|  |  |  |  |
| --- | --- | --- | --- |
| Journal Title | Editors\*The Chief Editor | Issue no. （publication year/month） | Deadline for Manuscript Submission |
| *Commerce and Management* | Makoto Nakano\*, Hiroshi Ono | 57 （2023.Oct） | 2023. July 7th (Fri) |
| 58 （2024.Oct） | 2024. July 5th (Fri) |
| *Arts and Sciences* | Eriko Suenaga,Hirotaka Tomozawa\*,Tomoko Takemura  | 64 （2023.Dec） | 2023. Sept 8th (Fri) |
| 65 （2024.Dec） | 2024. Sept 6th (Fri) |
| *Social Studies* | Satoshi Terao | 55 （2024.Jan） | 2023. Oct 6th (Fri) |
| 56 （2025.Jan） | 2024. Oct 4th (Fri) |
| *Law and Politics* | Yongseok Kwon | 52 （2024.Feb） | 2023. Nov. 10th (Fri) |
| 53 （2025.Feb） | 2024. Nov. 8th (Fri) |
| *Economics* | Hodaka Morita\*, Toshihiro Yamada | 64-2 (2023.Dec) | *Hitotsubashi Journal of Economics* is entirely peer reviewed. Please follow “Instructions to Authors” upon submission. <https://www.econ.hit-u.ac.jp/eng/download/instructions_rev2021.pdf> |
| 65-1 (2024.Jun) |
| 65-2 (2024.Dec) |

* Please keep the manuscript deadline. If author fails to submit manuscript by the deadline, he/she will have to apply for the next issue again.
* For inquiries such as editor’s e-mail address, please contact the Hitotsubashi Journal Editorial Office:

hit-journal@ad.hit-u.ac.jp

1. Manuscript Content Type: Articles, Research Notes, Book Reviews
2. Number of Pages:

*Economics*, *Commerce and Management:* within 40 pages on A4-size paper. (Please note that there should be about 70 letters per line and 30 lines per page.)

*Law and Politics, Social Studies, Arts and Sciences:* within 30 pages on A4-size paper. (Please note that there should be about 70 letters per line and 30 lines per page.)

Details on manuscript format is shown in the submission guidelines on the webpage of each journal.

1. Points to Note:
2. The copyrights in the submitted work, such as the right of reproduction or public transmission (e.g. publication on computer network through digital archives by Hitotsubashi University or any third party), as provided for in Sections 21 through 28 of the Copyright Act of Japan, including the copyrights protected under any applicable law of any foreign countries, shall be assigned exclusively to Hitotsubashi University in accordance with Hitotsubashi Journal Copyright Policy. In the case of a multi-authored article, the applicant should obtain the consent necessary for the above assignment from all the other co-author(s) prior to the application. When the author(s) reproduce or republish the work elsewhere, please notify Hitotsubashi Journal Editorial Office in advance. For details, please refer to Hitotsubashi Journal Copyright Policy. <https://www.hit-u.ac.jp/eng/about/publications/hitotsubashijournal.html>
3. A work already made public (such as graphs and illustrations) may be quoted appropriately, provided that their making is compatible with fair practice and their extent does not exceed that justified by purposes such as news reporting, criticism or research (Section 32 (1) of the Copyright Act of Japan). Approval of quotations is discussed by specialists. However, if the following three points apply, then the quotation will be approved: (1) the necessity of that quotation is obvious from your own words in your contribution, (2) the quotation is clearly distinguished from your own words and its source is clearly identified and (3) your own words exceed the quotation in quantity. If one of these points is not met, you have to obtain permission for the copyright of the work you use in your contribution.
4. Some Journals accept submissions of translated articles. If you would like to publish a translation of your own article, which has already been published in another language, please consult the editor of the relevant journal. If your submission has been accepted by the editor, please contact the people concerned in the original publication, such as co-authors, editors of the collection of articles or publishers, etc., to avoid unnecessary problems. In the case where permission is required, please do so from the copyright holder(s) not only to translate and reproduce the article in print form, but also to archive and publicly transmit the translation on a computer network through digital archives by Hitotsubashi University or any third party.
5. For those who are planning to submit a manuscript to Hitotsubashi Journal, iThenticate, a tool to support manuscript submission, is made available for the purpose of maintaining and improving the quality of the manuscript to be submitted and ensuring research integrity. Please contact Hitotsubashi Journal Editorial Office if you wish to use iThenticate. (For reference) <https://www.turnitin.com/products/ithenticate>
6. Those who are planning to submit a manuscript to Hitotsubashi Journal may request European-language proofreading by native-speakers.
7. When asking individual native-speaking researchers to proofread:

Please contact the Editorial Office before asking an individual native-speaker for proofreading. Honorarium for proofreading will follow the university payment rules. Note that there are cases where Hitotsubashi University employees cannot be paid.

1. When asking proofreading service providers:

As a general rule, payment will be made according to the unit price set by the service provider. Please obtain a quotation and contact the Editorial Office if the price exceeds 10 JPY per word.

\*Application Form should be sent to the editor(s) of each journal by email.

\*For any inquiries, please contact the Hitotsubashi Journal Editorial Office: hit-journal@ad.hit-u.ac.jp

AY2023 -2024 *Hitotsubashi Journal* Application Form

1. Please tick the journal to which you would like to submit your manuscript.

|  |
| --- |
| [ ] Commerce and Management 57 (to be issued Oct.2023)[ ] Commerce and Management 58 (to be issued Oct.2024)[ ] Arts and Sciences 64 （to be issued Dec.2023）[ ] Arts and Sciences 65 （to be issued Dec.2024）　[ ] Social Studies 55 (to be issued Jan. 2024)[ ] Social Studies 56 (to be issued Jan. 2025)[ ] Law and Politics 52 (to be issued Feb. 2024)[ ] Law and Politics 53 (to be issued Feb. 2025) |

*Hitotsubashi Journal of Economics* is entirely peer reviewed. Please follow Instructions to Authors upon submission. <https://www.econ.hit-u.ac.jp/eng/download/instructions_rev2021.pdf>

1. Manuscript Content Type: (Please tick one box.)

|  |
| --- |
| [ ] Articles 　 [ ] Research Notes　　[ ] Book Reviews |

1. Title (or Tentative Title):

1. Author(s):
2. Approximate Number of Pages:
3. Language Used:
4. Request for Proofreading: [ ]  Yes (Request to: )

 [ ]  No

1. Acknowledgement of Assignment of Copyright: [ ] Tick box after confirming below.

|  |
| --- |
| *I hereby acknowledge and agree that I shall assign the copyrights in the work above exclusively to Hitotsubashi University in accordance with Hitotsubashi Journal Copyright Policy, and it will also apply when the title is changed.**In the case of a multi-authored article, I hereby also acknowledge and agree that I shall make such assignment as an agent of my co-author(s)* *and that I have obtained from all of my co-author(s) the consent necessary for such assignment.* |

Date:

Name of Applicant:

Affiliation/Department:

Phone Number:

Email Address:

**Please email this Application Form to the editor(s) of relevant journal.**

 **For inquiries such as editor’s e-mail address, contact the Hitotsubashi Journal Editorial Office:**

**hit-journal@ad.hit-u.ac.jp**